**WBCIR:16022**

**1. I would like to know how many SEND officers are within the team per pay banding.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| **Count of Staff** | Grade |  |  |  |  |  |
|  | NLG10 | NLG6 | NLG7 | NLG8 | NLG9 | Grand Total |
| Assistant SEND Team Manager (Assessment) |  |  |  |  | 1 | 1 |
| SEND Case Officer (Annual Review) |  | 1 |  |  |  | 1 |
| SEND Case Officer (Assessment) |  | 1 |  |  |  | 1 |
| SEND Team Manager | 1 |  |  |  |  | 1 |
| Senior SEND Officer (Annual Review) |  |  |  | 4 |  | 4 |
| Senior SEND Officer (Assessment) |  |  |  | 3 |  | 3 |
| Senior SEND Officer (Mediation and Tribunal) |  |  |  | 1 |  | 1 |
| **Grand Total** | **1** | **2** | **0** | **8** | **1** | **12** |

**2. For each of these officers, I would like to know their caseloads for each quarter since January 2018.**

January 2018 to April 2020 - this is not something which is routinely recorded so there is not data for these dates.

April 2020 caseloads (2 officers per caseload):

* Caseload 1 – 183
* Caseload 2 – 196
* Caseload 3 – 199
* Caseload 4 – 185
* Caseload 5 - 195

Aug 2020 caseloads (3 – 4 officers per caseload):

* Caseload 1 – 577
* Caseload 2 - 580

Oct 2020 caseloads (2 officers per caseload):

* Caseload 1 - 263
* Caseload 2 – 250
* Caseload 3 – 255
* Caseload 4 – 221
* Caseload 5 – 157

Aug 22 (1 snr officer per caseload with support from 3 case officers):

* Caseload 1 – 365
* Caseload 2 – 214
* Caseload 3 – 227
* Caseload 4 – 331
* Caseload 5 - 520

As per question 1 to 2 where we are requested to match the officers to the caseload this is not possible due to the many changes within the SEND Team since 2020.

**3. I would like to also know how much has been spent on agency staff within the service since 2018, by each year. Please can this include the number of agency staff this is for.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **AGENCY STAFF** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Financial Year** | **2018/19** | **2019/20** | **2020/21** | **2021/22** | **2022/23** | **TOTAL** |
|  |  |  |  |  | **Part Year** |  |
| **No. of Agency Staff** | 2 | 13 | 15 | 21 | 14 | 65 |
|  |  |  |  |  |  |  |
| **Cost of Agency Staff** | £24,000 | £172,400 | £673,400 | £737,800 | £440,100 | £2,047,700 |

**4. I would like to know how much has been spent on consultants for the service since 2018, by each year. Please can this include the name of consultants and hours spent if possible.**

This information is available on our website by searching and filtering our published Supplier spend. <http://www.wokingham.gov.uk/council-and-meetings/open-data/datasets-and-open-data/?categoryesctl91f252ff-550d-4cfa-a838-92ef2cb5f83c=7776>

Example attached for 2022 filtered for SEND consultancy.

**5. Please can I request the number of overall consultations (right to consult during an EHCP process) with schools that were rejected since 2018. Please can this be broken down by school type and by each year.**

We do not report on this. This would take over 18 hrs as we have no system in place to be able to track this so we would need to go through all individual pupil files since 2018. This would be 1600 files and you’d be looking at about 15 mins per file (on average). (Section 12)