**WBCIR:16187**

**This freedom of information request is purely related to the supply, storage, and purchase of polythene sacks and Wheeled steel and plastic containers, which would usually be handled by the Environmental section or Waste Management team/Street scene.**  
  
**Polythene Sacks**  
**1. What type of polythene sacks do you currently use for your Environmental/Waste services/Street services such as Commercial Waste/sweeping/clinical/recycling. Please supply full specifications for all sacks (sizes/colours/thickness)**

See table below  
  
**2. Which departments use each type of sack**

Waste Services and Street Cleaning  
  
**3. Where are the sacks stored (depot etc)?**

The containers are stored at Toutley Depot, Forest Road, Wokingham, RG40 5QP  
  
**4. How many pallets can be stored on site?**

Approximately 60 pallets can be stored within the warehouse.

**5. How often do you purchase each type of sack and in what quantities per annum?**

Annual bags for waste collection: 5.4m and approx. 2m Street cleansing bags

**6. Please provide current supplier details for all sacks**

Supplied through Veolia

**7. Please provide all associated current prices per 1000 sacks or alternative quantities if purchased in lesser quantities.**

Current price per sacks is £75 per 1000, including print and bags at 25 microns.

**8. Are sacks purchased as part of a tender or spot/quote purchasing?**

Spot Purchasing

**9. Please provide contact details of the person(s) in charge of the purchasing of polythene sacks?**

[**Richard.bisset@wokingham.gov.uk**](mailto:Richard.bisset@wokingham.gov.uk)

**10. Do you have an annual budget for sacks? if so, what is the overall value**

Approx £400k

**11. If purchased via tender process when is the next process planned for?**

Not applicable

**12. What type of Containers do you currently use for your Environmental/Waste services?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Container Sizes** | **Height** | **Width** | **Depth** |
| **5 Litre kitchen top food waste caddy** | 205mm | 250mm | 205mm |
| **23 Litre outdoor food waste caddy** | 405mm | 320mm | 400mm |
| **240 Litre Bin – Citybac Classic** | 1075mm | 582mm | 728mm |
| **360 Litre – Citybac Classic** | 1090mm | 620mm | 890mm |
| **1100l (flat lid) – Citybac Classic, 4-wheel** | 1,330mm | 1,370mm | 1,075mm |
| **Domestic waste vest handle waste sacks** | 740mm | 430mm | 1070mm |

**13. Please supply specifications for all containers.**

Please see above  
  
**14. Which departments use each type of container.**

Waste Services  
  
**15. Where are the containers stored (depot etc)?**

 Toutley Depot, Forest Road, Wokingham, RG40 5QP.

**16. How many containers can be stored on site?**

Restricted as the site shared with four contractors only one warehouse facility to contain all types of stocks.

**17. How often do you purchase each type of container and in what quantities**

Ad hoc orders placed, due to storage area's and resident requests.

**18. Please provide current supplier details for all containers (table)?**

See table above.

**19. Please provide all associated current prices per container**

5 litre kitchen caddy – Approx £3 per unit (ad hoc orders)

23 litre kitchen caddy – £5.04 per unit (ad hoc orders)

240l bin (Garden – Brown) - £22.81 per unit (ordered 600 at a time)

240l bin (Red or Blue) – £20.65 per unit (only ordered in small quantities)

360 litre bin - £40.43 per unit (only ordered in small quantities)

1100 litre bin - £110.21 per unt (only ordered ad hoc)

All prices above exclude VAT

**20. Are containers purchased as part of a tender or spot purchasing?**

Spot Purchasing **21. Please provide contact details of the person(s) in charge of the purchasing of containers?**

[Richard.bisset@wokingham.gov.uk](mailto:Richard.bisset@wokingham.gov.uk) **22. Do you have an annual budget for containers? if so, what is the overall value?**

Approximately £20k **23. If purchased via tender process when is the next process planned for?**

Not applicable