**WBCIR:16670**

**In consideration of the climate crisis, I would like to request the following information about how the organisation is enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.  
  
1. Over the past five years, broken down by year -  
a) how many staff members used the Cycle to Work scheme?** See below **b) what percentage of staff was this?** See below **c) what was the average value of the vouchers claimed on the scheme?** See below **d) what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs?** None

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Staff in scheme** | **% of staff** | **Average voucher value** |
| 2018/19 | 9 | 0.6 | £435.00 |
| 2019/20 | 8 | 0.6 | £774.06 |
| 2020/21 | 18 | 1 | £954.83 |
| 2021/22 | 16 | 0.9 | £1096 |
| 2022/23 | 14 | 0.8 | £979.28 |

**2. What tools does the organisation use to encourage cycling for their staff -  
a) on a work basis  
b) on a leisure/health basis**

We have bicycles that can be used during the working day, and we have bicycles that can be loaned to staff for 3-6 months.  
We promote the IVR/Better points app with staff to reward them for travelling sustainably.  
We have the Love to Ride platform that staff can join.  
We have provided lockers, clothes drying room, showers and changing facilities as well as secure bicycle storage.  
We organise active travel breakfasts.  
Staff all informed of cycle promotion activities at induction and on the intranet and regular internal newsletters  
 **3. With regards to staff, does the organisation -  
a) have any monitoring for what modes of transport staff use -  
i) for their journey to work  
ii) for journeys during work time  
b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights**  
We are in the process of organising a new staff travel survey and are going through the final approvals of such. This will be circulated to staff members shortly.  
 **4. How many of the following does the organisation have available for staff use  
a) pedal cycles:** 6 for daily usage, 6 for long term loan **b) electric bikes:** 1 e-bike and a 1 e-cargo bike for the MyJourney team **c) motorbikes:** none **d) internal combustion cars:** none **e) electric or hybrid** **cars:** none  
**f) internal combustion vans:** 18, including mini buses, pickups and 4x4. Not all vehicles are available for all staff, many are site specific e.g. countryside services.  
**g) electric or hybrid vans:** 2  
**h) heavy trucks**: none **5. Does the organisation mileage scheme clearly state the claim rate for cycling**

20p

**6. How many cycling miles have been claimed by the organisation's staff in the past five years**This requested information is not currently held by Wokingham Borough Council.

**7. Regarding your current cycle to work scheme -  
a) what scheme is currently in place**  
Wokingham Borough Council currently takes part in the ‘cycle to work’ scheme in partnership with Cyclescheme, which offers employees tax free cycles for work through the Government's green transport initiative. A cycle allowance of 20 pence per mile will be paid to employees who cycle on Council business.  
**b) what is the maximum limit on the cost of a bike, if a limit is currently in place**  
Wokingham Borough Council employees can choose a bike and safety and security accessories up to the value of £3,000.