**WBCIR:16985**

**1. Within your local authority, which directorate has responsibility for SEND Mediation services?**

SEND and Education – SEND Team.

**2. Who is your current mediation provider?**

Global Mediation.

**3. What is the contract term of that provider? (start date and end date)**

Start date: April 2020

End date: March 2025

**4. What is the value of the current contract in total or per year?**

Fixed annual fee of £3000 and then an additional payment for each mediation meeting that takes place.

**5. How many referrals has the current provider received each year or over a specific period?**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **21/22** | **22/23** | **23/24 – Q1 data only**  |
| **Enquiries**  | 31 | 43 | 40 |
| **Part 1 certificates** | 27 | 30 | 18 |
| **Mediation meetings**  | 4 | 13 | 12 |

**6. When the current contract term ends, what is your commissioning process to award the next contract, in particular where do you advertise tender opportunities?**

We advertise our opportunities on:

* ProContract portal
* Contracts Finder
* Find A Tender Service, if the FTS financial thresholds apply

If you wish to tender for any of our opportunities, you must be registered on ProContract:

[https://procontract.due-north.com/Register](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fprocontract.due-north.com%2FRegister&data=05|01|ChildrensServicesFOI%40wokingham.gov.uk|a4e3fdd1eaf3458305d808db83bb3573|996ee15c0b3e4a6f8e65120a9a51821a|0|0|638248612303267221|Unknown|TWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D|3000|||&sdata=s8AJo%2FM394XB8ArAJBHKxpOCBT%2F4Wy9aA%2Fdz4nfbUGw%3D&reserved=0)

If you wish to find out more about the way we procure, please read section 13 of the [WBC Constitution – Procurement and Contracts Rules and Procedures](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwokingham.moderngov.co.uk%2FieListMeetings.aspx%3FCId%3D299%26info%3D1%26MD%3DConstitution&data=05|01|ChildrensServicesFOI%40wokingham.gov.uk|a4e3fdd1eaf3458305d808db83bb3573|996ee15c0b3e4a6f8e65120a9a51821a|0|0|638248612303267221|Unknown|TWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D|3000|||&sdata=TjhU5AQktvy2dEZdxao2aYO%2Fe0oHnWAHZB0ZnYy%2FC90%3D&reserved=0)

**7. At what point in the current contract would you advertise? For example, a month before the end of the contract, 3 months before the end of the contract etc.**

We intend to start the commissioning cycle at least 12 months in advance of the contract expiring.