**Project Managers Instruction (PMI) – date 22/05/23 distributed to Volker Highways Operations Manager**

“Works Order Name - ref PMI 009 Savings changes to achieve budget – Street Cleansing

The specified reduction in service is required to meet the amount of budget available for 23/24. This is the final mutually agreed position and this instruction is that it should take immediate effect.”

**Wokingham BC: Street Cleansing Contract 23/24 Operational Statement - 22/05/23 appendix to PMI**

“All Highway bins would be emptied weekly, but this will only work if a reduction in the amount of Highway bins reduces from 732 to 600 Maximum.”

**Associated email – 22/05/23 distributed to Volker Highways Operations Manager**

“Further to my e-mail, recent discussions and documentation shared as attached, we can confirm Member and officer agreement to the following and please go ahead with immediate effect.”