Adult Cycle Training

Reference Number: 18016

**This is an information request relating to adult cycling courses. This includes if the council has partnered with another organisation to run it, please include the costs incurred by the council. Please include the following information for the financial years a) 2021/22, b) 2022/23 and c) 2023/24:**

**1. How many adult training sessions took place in each year?**

**2. How many people attended each session?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Number of Sessions (a session is 1 hour)** | **Instructor Time (Hours)** | **Number of Attendees** |
| **2021-2022** | 24 | 30 | 46 |
| **2022-2023** | 20 | 26 | 39 |
| **2023-2024** | 22 | 27.5 | 31 |

Typically, 2 sessions are run back-to-back, beginners and improvers. The first session is run at venue, the second on local roads. The instructor requires time for set up / pack down which adds 30mins to the overall session booking time.

**3. What was the cost to put on each course including but not limited to the administration cost, instructor cost and equipment cost?**

A small fee is charged to attendees, we do cover the cost of participants who are unable to pay.

Costings based on the following:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Total Attendee Fee** | **Total Instructor Fee** | **Total Venue Fee** | **Total Cost to**  **My Journey** |
| **2021-2022** | £276 | £600 | £75 | £399 |
| **2022-2023** | £234 | £520 | £75 | £361 |
| **2023-2024** | £310 | £610.50 | £88 | £388.50 |

There is also Admin time required for the setting up of these events, advertising and responding to questions. Roughly 1-2 hrs per week, per event.

* 2021-2022: 12-24hrs admin time. £156-£312
* 2022-2023: 10-20hrs admin time. £130- £260
* 2023-2024: 11-22hrs admin time. £143- £286

**4. How many total bikes have been purchased?**

No new bikes have been purchased for this training during the time frame requested.

**5. How many people didn’t attend lessons they signed up to?**

We do not keep data on the number of people booked who didn’t attend. Their place is often cancelled before the training and they get reimbursed. Please note cancelling a session does incur a small free to the council. EventBrite charges a small percentage.

In addition, we do offer places free of charge to some residents who require training but cannot afford the fee.

**6. Have there been any bikes stolen, or written off due to damage?**

**i. If yes, what was the value of the bikes?**

**ii. How much did it cost to replace?**

We maintain and manage a diverse bike fleet. Bikes get moved around for different usage depending on where we need them. We work with RE3 and have collected a number of bikes that had been left at the recycling centre. These have been checked and maintained and added to the fleet. From the Adult Cycling course held at Woodford Park we have scrapped 6 bikes that were allocated to the project in the requested time frame. The cost would be bike checks and then disposal time for those specific bikes @£27.50 per hour for roughly 4 hours. Sourcing new bikes, checking them, and fixing them; would be a similar cost. Approximately £220 in total.

No bike specifically for the adult cycle training has been stolen.