**WBCIR:18920**

1. Please provide a report using the below table, showing all **temporary agency spend** **(£)** for your organisation, broken down for the last 3 financial years:

**We do not hold this information broken down into the requested divisions, below are the total amounts of Agency Spend for the years 2021/22 – 2022/23 – 2023/24.**

|  |  |
| --- | --- |
| **Financial Year** |  |
| 2021/22 | £3,102,779.26 |
| 2022/23 | £5,169,321.50 |
| 2023/24 | £7,330,649.17 |

1. Please provide a report using the below table, showing **permanent agency spend** **(£)** for your organisation, broken down for the last 3 financial years:

**We do not hold this information broken down into the requested divisions, below are the total amounts of Agency Spend for the years 2021/22 – 2022/23 – 2023/24.**

|  |  |
| --- | --- |
| **Financial Year** |  |
| 2021/22 | £3,102,779.26 |
| 2022/23 | £5,169,321.50 |
| 2023/24 | £7,330,649.17 |

1. Please provide a report using the below table, showing all **temporary agency spend (£)** at your organisation, broken down for the last 3 years covering the following services:
* Legal & Governance Services
* Finance & Corporate Services.

**We do not hold this information broken down into the requested divisions, below are the total amounts of Agency Spend for the years 2021/22 – 2022/23 – 2023/24.**

|  |  |
| --- | --- |
| **Financial Year** |  |
| 2021/22 | £3,102,779.26 |
| 2022/23 | £5,169,321.50 |
| 2023/24 | £7,330,649.17 |

1. Please provide a report using the below table, showing all **permanent agency spend** **(£)** at your organisation, broken down for the last 3 years covering the following services:
* Legal & Governance Services
* Finance & Corporate Services.

**We do not hold this information broken down into the requested divisions, below are the total amounts of Agency Spend for the years 2021/22 – 2022/23 – 2023/24.**

|  |  |
| --- | --- |
| **Financial Year** |  |
| 2021/22 | £3,102,779.26 |
| 2022/23 | £5,169,321.50 |
| 2023/24 | £7,330,649.17 |

1. Please provide a breakdown of all **‘off framework’** **agency spend** **(£)** at your organisation for the last 3 years covering the following services:
* Legal & Governance Services
* Finance & Corporate Services.

**We do not hold this information broken down into the requested divisions, below are the total amounts of Agency Spend for the years 2021/22 – 2022/23 – 2023/24.**

|  |  |
| --- | --- |
| **Financial Year** |  |
| 2021/22 | £3,102,779.26 |
| 2022/23 | £5,169,321.50 |
| 2023/24 | £7,330,649.17 |

1. Do you use any of the following model(s) to manage **temporary agency recruitment** (for Legal & Governance Services; Finance & Corporate Services) at this moment in time?
* Master Vendor/Managed Service
* Neutral Vendor
* Preferred Supplier List

What model is used and when does this agreement expire?

**Wokingham Borough Council have a contract in place with Matrix for the supply of temporary agency workers.**

**The contract is operated under a Neutral Vend model.**

**The contract with Matrix commenced on 01 February 2023 and is a 4-year contract awarded on a 1+1+1+1 basis.**

1. Do you use any of the following model(s) to manage **permanent agency recruitment** (for Legal & Governance Services; Finance & Corporate Services) at this moment in time?
* Master Vendor/Managed Service
* Neutral Vendor
* Preferred Supplier List

What model is used and when does this agreement expire?

**Wokingham Borough Council have an in-house Recruitment team who endeavour to fill all advertised positions without the support from external agencies.**

**There is no model/contract in place for support with permanent recruitment from agencies so if the need did arise the Recruitment team would manage this on a case-by-case basis supporting the Hiring Manager to seek the most cost-effective solution. There is scope within the Matrix contact to source permanent workers, which would also be considered if there was a need for support from agencies.**

1. Please confirm the number of staff members for Legal & Governance Services and Finance & Corporate Services departments and the split between **permanent members** of staff, temporary staff (fixed-term contracts) and **agency staff** in the below table for this moment in time:

|  |  |  |
| --- | --- | --- |
|  | **Legal & Governance Services** | **Finance & Corporate Services** |
| Number of permanent staff | **18 Permanent – 1 Apprentice** | **146 Permanent – 1 Apprentice** |
| Number of temporary staff | **0** | **9** |
| Number of agency staff | **0** | **1** |

1. Who are the top 5 agencies for agency spend **(£)** across Legal & Governance Services and what is the breakdown of their spend over the 23-24 financial year

**The agency spend via Matrix against Job Titles within the Legal category for 2023/24 financial year has been confirmed as £35,902.**

**Matrix have advised that would not be able to list the agencies due to commercial sensitivities.**

1. Who are the top 5 agencies for agency spend **(£)** across Finance & Corporate Services and what is the breakdown of their spend over the 23-24 financial year?

What frameworks, if applicable, do you use for temporary and permanent agency recruitment

**The agency spend via Matrix against Job Titles within the Finance category for 2023/24 financial year has been confirmed as £65,807.**

**Matrix have advised that would not be able to list the agencies due to commercial sensitivities.**