**Berkshire Deaths from Drug and Alcohol Prevention Partnership**

**Terms of Reference**

* 1. **Key Function**

The Pan Berkshire Death from Drug and Alcohol Prevention Partnership (BDDAP) will review the data and learning from drug and alcohol related unexplained deaths (where there is early and catastrophic unplanned loss of life). The Partnership will meet twice a year to understand the causes of the deaths, share learning and make recommendations to mitigate the risks and prevent future drug and alcohol related deaths. The actions will be tracked year on year alongside the data and insights and learning disseminated to the wider partnerships.

The Partnership, will work collaboratively with other county and Thames Valley wide groups to ensure effective strategic integration, dissemination of information and the development of joint protocols and policies where appropriate.

Individual partner organisations will complete their own Root Cause Analysis (RCA) and embed learning and actions within their practice. They will obtain endorsement of said actions via the appropriate quality and safety channels / governance agreements within the terms and conditions of their organisation. In addition to the BDDAP, an information sharing protocol has been established between the network and Thames Valley Police to provide a rapid review into every fatal and non-fatal overdose.

1. **Responsibilities**

The Partnership will:

* Share and use the learning from the meetings to contribute to the prevention of unexpected or avoidable deaths, incidents or near misses for the drugs and alcohol treatment services across Berkshire.
* Agree any required changes and embed learning into partner organisations and services across Berkshire. The learning and changes will be evident via improved processes, commissioning and delivery of services.
* We will write an annual report of the progress on tackling drug and alcohol deaths for the Berkshire East and West Combatting Drugs Partnership.

1. **Membership of the Learning Partnership**
   1. Members will make arrangements to ensure their named substitute attends and is provided with the support necessary to contribute to the meeting.
   2. Each member of the Partnership will provide the details of one named substitute authorised by their organisation to attend the learning group in the event of their absence[[1]](#footnote-1). Substitutes should be at the same level or position of responsibility as the statutory member and briefed accordingly.
   3. Membership is open to all professional stakeholders across the Berkshire CDP footprint, with representation from each local authority civil society, and voluntary organisations. Representatives with lived experience of drug use and addiction have crucial knowledge to enhance organizational learning.
   4. Key stakeholders

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| --- | --- |
| **Name** | **Contact details** |
| **(Berkshire LDIS Coordinator)** |  |
| **TVP** |  |
| **Thames Valley Police** |  |
| **SEROCU** |  |
| **SEROCU** |  |
| **Slough DPH** |  |
| **Slough Drugs commissioner** |  |
| **Slough Drug service manager** |  |
| **RBWM Commissioner** |  |
| **RBWM Drug service manager** |  |
| **RBWM Drug and Alcohol Program Mgr** |  |
| **Bracknell Public Health** |  |
| **Wokingham DPH** |  |
| **Wokingham Commissioner** |  |
| **Bracknell DPH** |  |
| **Wokingham Drug Service Mgr** |  |
| **Reading DPH** |  |
| **Reading D&A Commissioner** |  |
| **Reading Drug Service Mgr** |  |
| **West Berks Commissioner** |  |
| **West Berks Drug Service Mgr** |  |
| **Scas – Ambulance Service** |  |
| **Berkshire Coroners** |  |
| **Thames Valley LRF** | Via Duty Inspector TVP 101 |
| **Liaison and Diversion** |  |

1. **Accountability of the Learning Partnership**

* The Partnership will report to the Berkshire CDP.

1. **Frequency of meetings**:

The Partnership will meet quarterly and upon rapid reviews or matters escalated from the non-fatal overdose surveillance within the LDIS structure

Berkshire CDP Lead

October 2024

1. [↑](#footnote-ref-1)