



Wokingham Borough Council Revenues Collection Costs

Council Tax

Cost of debt collection work up to Liability Order application

Annual Staffing Costs

Revenues Team	£591,404.67
Associated teams (Benefits/ System Support)	£19,791.15

General Administration Costs (for this issue of statutory notices)

Issue of Reminder Notices and summonses (paper, envelopes, postage and labour)	£24,946.84
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Summons application costs payable to the court (50p per individual summons)	£3741.00
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Other costs

Travel to court	£76.50
IT costs	£82,809.51
Office Accommodation	£123,545.60

Total Costs of Collection up to Liability Order application	£846,315.27
	/ 5322 cases summonsed

Costs incurred by the council per case	£159.02
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Costs charged to debtors per case	£130.00
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Proportion of costs incurred by the council up to summons stage **65.01% = £103.39 per case**

Summons costs charged to debtors **£84.00 per case**

**Proportion of costs incurred by the council in further matters relating
to the Liability Order application** **34.99% = £55.64 per case**

Liability Order application costs charged to debtors **£46.00 per case**

Figures based on actual costs to the council in 2021/22 financial year